

**BOARD of FIRE COMMISSIONERS
PARSIPPANY-TROY HILLS DISTRICT FOUR**

MEETING MINUTES

DATE: May 5, 2014

TIME: 8:15 PM

ROLL CALL:	Jack Wieners	Present
	Greg Schneider	Present
	Brian Sysko	Absent
	Byron Tracey	Present
	Jay Wieners	Present
	Chief B. Cleary	Present
	Asst. Chief Cleary	Present
	Chief Engineer R. Bifano	Present

MINUTES of PREVIOUS MEETING:

Read by: Jay Wieners

***Clarification that only a letter was received from the Fire Prevention Bureau, not a check. A reimbursement check will be issued upon showing of receipts for training and/or equipment.

Motion to Accept:	Greg Schneider
Seconded by:	Byron Tracey
Carried:	YES

CORRESPONDANCE:

1. Copies of annual audit from VM Associates
2. Thank You letter from Gervin Reality (Lincoln Gardens Property Owners Assn) for the Department's prompt and professional response to a structure fire at the Lincoln Gardens complex on 04-07-14 along with a \$300.00 donation check for the Association.

BILLS:

Read by:	Greg Schneider
Motion to Accept:	Jay Wieners
Seconded by:	Jack Wieners
Carried:	YES

CHIEF'S REPORT:

Given by:	Chief B. Cleary
Attached	

ASST. CHIEF'S REPORT:

Given by:	Asst. Chief C. Cleary
Attached	

MAINTENANCE REPORT:

Given by:	Chief Engineer R. Bifano
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1. Phoenix Fire to work on Engine 642 Pressure Guages
2. Various light bulbs replaced on apparatus
3. Truck 643 found to be running sluggish earlier in month

ELECTRONICS REPORT:

Given by:	Byron Tracey
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1. In need of more pagers, board opted to purchase five (5) refurbished Minitor V pagers from Northeast Communications due to issues with new Minitor VI pagers.
2. Comm. Tracey is working with Chief's Office to determine how new pagers will be programmed.

INSURANCE REPORT:

Given by:	Greg Schneider
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1. Workers comp claim for Asst. Chief C. Cleary being processed through VFIS for a burn injury to his hand sustained at a structure fire on 04-29-14.

FIRE PREVENTION BUREAU:

Given by: Chief B. Cleary

1. Meeting held on 04-28-14, nothing of significance to report.

PUBLIC HEARING:

NO PUBLIC IN ATTENDANCE

OLD BUSINESS:

1. Chief B. Cleary provided a quote from SAFE-T for five (5) sets of Morning Pride turn-out gear of \$12,996.20. Comm. Schneider will analyze finances to see if purchase can be made.
2. Chief's Office purchased a used mobile radio from Northeastern Communications for the Assistant Chief's personal vehicle and a digital radio scanner for the Chief's vehicle to enhance emergency communications. Money to be used against the Fire Prevention Bureau dedicated penalties account.
3. Application is into the State Local Finance Board for purchase of the new rescue apparatus. Comm. Schneider is sending in appropriate paperwork and it may not be necessary to appear in person in front of the Board. The intention of this Board is to Lease to Purchase the apparatus through the Houston-Galveston Area Counsel cooperative purchasing contract and to finance the lease/purchase through Oshkosh.

TREASURER'S REPORT:

ATTACHED
Given by: Greg Schneider

*** \$25,000 that was transferred from the major improvement account to pay bills will be transferred back to the major improvement account within the month.

Motion to Accept: Byron Tracey
Seconded by: Jay Wieners
Carried: YES

NEW BUSINESS:

1. An agreement was reached between the Chief's Office and Association to purchase a computer projector and screen for training and association use with the \$300 donation

from the Lincoln Gardens Property Owners Association. Purchase was made using the Commissioners Staples account and the Association will reimburse.

2. Annual Pump Test to take place on May 10, 2014; Mark Krevis will bring apparatus at assigned times.
3. The Board of Commissioners commended the men of the department for their response to a fatal fire at 39 Dacotah Ave on 04-29-14.
4. The annual audit was completed by VM Associates.

MOTION TO ADJOURN:

Made by:	Greg Schneider
Seconded by:	Jack Wieners
Carried:	YES

TIME: 8:58PM

John J. Wieners III, Clerk