

BOARD of FIRE COMMISSIONERS PARSIPPANY-TROY HILLS DISTRICT FOUR

MEETING MINUTES

DATE: May 2, 2016

TIME: 8:00 PM

ROLL CALL:

Commissioners	Pres.	Abs.	Officers	Pres.	Abs.
John (Jack) J. Wieners	X		Chief Brian Cleary	X	
R. Greg Schneider	X		Deputy Chief Chris Cleary		X
John (Jay) J. Wieners III	X		Chief Engineer R. Bifano		X
Byron Tracey	X				
Brian Sysko	X				

MINUTES of PREVIOUS MEETING:

Read by:	Comm. Jay Wieners
Motion to Accept:	Comm. G. Schneider
Seconded by:	Comm. B. Tracey
Carried	

CORRESPONDANCE:

- Misc. mailers and catalogs

BILLS:

Read by:	Comm. G. Schneider
Motion to Accept:	Comm. Jay Wieners
Seconded by:	Comm. B. Sysko
Carried	

CHIEF'S REPORT:

Given by:	Chief B. Cleary
Attached	

DEPUTY CHIEF'S REPORT:

Given by:	NO REPORT
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MAINTENANCE REPORT:

Given by: Comm. Sysko

- Phoenix checked air pump on Engine 42, no leaks noted
- Loose air connection on Engine 41, tank 2 tightened
- Grit and sand found in front intake connection on Truck 43, all pumps flushed by Engineers.
- Fire & Safety Services did following on Rescue 44:
 - Replaced refrigerator
 - Checked roof noise- recommend compressor be left in “off” position at breaker panel until put in use.
 - 12 volt plugs placed in rear compartment for Holmatro batteries.
 - A/C vents cleaned.
- A/C units should be checked on Engine 42 and Truck 43

ELECTRONICS REPORT:

Given by: Comm. Tracey

- Purchasing several new batteries and bases for Minitor V pagers
- Looking for reconditioned Minitor Vs

INSURANCE REPORT:

Given by: Comm. Schneider

- Progress

FIRE PREVENTION BUREAU:

Given by: Chief. Cleary

- Progress

PUBLIC HEARING:

- No public in attendance

OLD BUSINESS:

- 2015 Audit was done on April 25, 2016 by Vincent Montanino & Associates. Will need to raise tax rate for 2017.
- Need to put purchasing process in writing.
- Petty cash system discussed.

TREASURER'S REPORT:

ATTACHED

Given by: Comm. G. Schneider

Motion to Accept: Comm. B. Tracey

Seconded by: Comm. B. Sysko

Carried

- 1st tax check received today, not reflected in report

NEW BUSINESS:

- Comm. B. Tracey researching mortgage for end of lease on firehouse addition.
- Annual pump test scheduled for May 14, 2016. Deputy Chief Cleary to assign driver.
- Should obtain Preventive Maintenance quotes from Phoenix and Fire & Safety.

MOTION TO ADJOURN:

Made by: Comm. Jack Wieners

Seconded by: Comm. Jay Wieners

Carried

TIME: 8:37 PM

John J. Wieners III, Clerk